

# Red River Technology Center

## Annual Notice of Required Disclosures of Student Consumer Information

2022-2023

What to Disclose, When, and to Whom	Description of Information to be Disclosed	Where to Find Information
<p>What: <b>Institutional Information (\$668.43)</b></p> <p>When: Upon Request</p> <p>To: Enrolled Students Prospective Students</p>	<ul style="list-style-type: none"> <li>• Cost of attending school ie: Tuition and Fees</li> <li>• Institutional Refund Policy</li> <li>• Requirements for officially withdrawing from school</li> <li>• Information regarding the school’s academic support and career tech programs</li> <li>• Entities that accredit, license, or approve the school and its programs and procedures for reviewing school’s accreditation, licensing, or approval documentation</li> <li>• Description of any special services and facilities for disabled students</li> <li>• Titles and availability of employees responsible for dissemination of institutional and financial assistance disclosure information and how to contact them</li> </ul>	<p>Student Handbook and Consumer Information Handbook</p> <p><a href="http://www.rrtc.edu">www.rrtc.edu</a></p> <p><a href="http://nces.ed.gov/IPEDS">http://nces.ed.gov/IPEDS</a></p>
<p>What: <b>Financial Assistance (\$668.42)</b></p> <p>When: Upon Request</p> <p>To: Enrolled Students Prospective Students</p>	<ul style="list-style-type: none"> <li>• Description of all available federal, state, local, private, and institutional financial assistance, and a description of : (1) application form and procedures; (2) student eligibility requirements; (3) selection criteria; and (4) criteria for determining the amount of a student’s award</li> <li>• Right and responsibilities of students receiving Title IV and other financial aid; including: (1) criteria for continued eligibility; (2) satisfactory academic progress (SAP) standards; (3) criteria to re-establish eligibility if students fails to maintain SAP; (4) method and frequency of financial aid disbursements; (5) books and supply policy</li> <li>• Net Price Calculator</li> </ul>	<p>Student Handbook; Consumer Information Handbook ; Financial Aid Policy and Procedures Handbook</p> <p><a href="http://www.rrtc.edu">www.rrtc.edu</a></p> <p><a href="http://www.Studentaid.ed.gov">www.Studentaid.ed.gov</a></p>
<p>What: <b>Family Education Rights and Privacy Act FERPA (\$99.7)</b></p> <p>When: Upon Request</p> <p>To: Enrolled Students Parents of Enrolled Students under the age of 18</p>	<ul style="list-style-type: none"> <li>• Right to and procedures for inspecting and reviewing student’s education records</li> <li>• Right to and procedures for requesting amendment of student’s education records believed to be inaccurate, misleading, or in violation of student’s privacy rights</li> <li>• Right to consent to disclosure of personally identifiable information contained in student’s educational records</li> <li>• Right to file a complaint with ED for alleged school’s or educational agency’s failure to comply with FERPA requirements</li> <li>• Right to the criteria used to determine what constitutes a school official and a legitimate educational interest if school’s or educational agency’s policy is to disclose personally identifiable information from a student’s education records under §99.31 without prior consent</li> </ul>	<p>Student Handbook</p> <p>Board of Education Policy and Procedures Manual</p> <p><a href="http://www.rrtc.edu">www.rrtc.edu</a></p>
<p>What: <b>Completion/Graduation Rate and Transfer-out Rate (\$668.45)</b></p> <p>When: Upon Request</p> <p>To: Enrolled Students Prospective Students</p>	<ul style="list-style-type: none"> <li>• The institution’s completion and graduation rate for full-time, first-time, certificate seeking students enrolled at the post-secondary level who graduated or completed their career major within 150% of the normal time (scheduled length of career major) for graduation or completion</li> <li>• Cohort for non-term schools (Technology Centers): Students who enter between 9/1 and 8/31 and are enrolled at least 15 days if their career major is less than or equal to 1050 hours, or 30 days if their career major is longer than 1050 clock hours</li> <li>• Transfer-out Rate is not applicable to Technology Centers since it applies to schools whose mission includes providing substantial preparation for students to enroll in another eligible institution</li> <li>• Information on student body diversity in the categories of gender and ethnicity of enrolled, full-time, first-time student who receive Federal Pell Grants</li> <li>• Retention rates of certificate or degree-seeking first-time, full-time undergraduate students</li> <li>• Information on graduation rates, the median debt of students completing the program, program costs, placement, types of employment, etc.</li> </ul>	<p>U.S. Department of Ed’s College Opportunities On-Line Website: <a href="http://nces.ed.gov/IPEDS">http://nces.ed.gov/IPEDS</a> Select: College Navigator</p> <p><a href="http://www.rrtc.edu">www.rrtc.edu</a></p>
<p>What: <b>Campus Security Report (\$669.46)</b></p> <p>When: Annually by Oct 1</p> <p>To: Enrolled Students Current Employees</p> <p>When: Upon Request</p> <p>To: Prospective Students Prospective Employees</p>	<ul style="list-style-type: none"> <li>• Statistics for 3 most recent calendar years concerning the occurrence on campus, in or on non-campus buildings or property, and public property of following offenses reported to campus security authority or local police: (1) murder and non-negligent manslaughter; (2) negligent manslaughter; (3) sex offenses-forcible and non-forcible; (4) robbery; (5) aggravated assault; (6) burglary; (7) motor vehicle theft; (8) arson; (9) arrests for liquor law violations; (10) drug law violations; (11) illegal weapons possession; and (12) simple assault</li> <li>• Policies concerning the security of and access to campus facilities and procedures to report campus crimes</li> <li>• Disciplinary actions imposed for the possession, use, and sale of alcoholic beverages and illegal drugs and enforcement of state underage drinking laws and federal and state drug laws</li> <li>• Emergency Response and Evacuation Procedures</li> </ul>	<p>Student Handbook and Consumer Information Handbook</p> <p><a href="http://www.rrtc.edu">www.rrtc.edu</a></p> <p>Paper copy available in Main Office and Financial Aid Office</p>

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<p><b>What: Drug and Alcohol Abuse Prevention pursuant to Public Law 101-226</b></p> <p>To: Enrolled Students When: Annually first day of class</p> <p>To: Current Employees When: Annually first day of the school year</p>	<ul style="list-style-type: none"> <li>Information on preventing drug and alcohol abuse</li> <li>Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of drugs and alcohol by students and employees on the school's property, or as part of the school's activities</li> <li>A description of the sanctions under local, state, and federal law for unlawful possession, use, or distribution of illicit drugs and alcohol</li> <li>A description of any drug and alcohol counseling, treatment, or rehabilitation programs available to students and employees</li> <li>A description of the health risks associated with the use of illicit drugs and alcohol</li> <li>A clear statement that the school will impose sanctions on students and employees for violations of the standards of conduct (consistent with local, state, and federal law) and a description of such sanctions, up to and including expulsion, termination of employment, and referral for prosecution</li> </ul>	<p>Student Handbook and Consumer Information Handbook</p> <p><a href="http://www.rrtc.edu">www.rrtc.edu</a></p> <p>Paper copy available in Main Office and Financial Aid Office</p>
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### Additional Student Consumer Information

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| <ul style="list-style-type: none"> <li>▪ <b>Voter Registration Materials</b></li> <li>▪ <b>GED Information</b></li> <li>▪ <b>Grievance/Complaint Policy and Procedures Manual</b></li> <li>▪ <b>Student Behavior and Discipline Policy Manual</b></li> <li>▪ <b>Internet Use Policy Manual</b></li> <li>▪ <b>Attendance Policy Handbook</b></li> <li>▪ <b>Satisfactory Progress Policy Handbook</b></li> <li>▪ <b>Leave of Absence Policy Handbook</b></li> <li>▪ <b>Copy Right Infringement Policy Manual</b></li> <li>▪ <b>Vaccination Policy Manual</b></li> <li>▪ <b>Constitution Day Manual</b></li> <li>▪ <b>Misrepresentation Regulations</b></li> <li>▪ <b>Disruption to the Educational Process</b></li> </ul> | <p>Display available in Financial Aid Office</p> <p>Available in Main Office/GED Coordinator</p> <p>Student Handbook/Board of Education Policy</p> <p>Student Handbook/Board of Education Policy</p> <p>Student Handbook/Board of Education Policy</p> <p>Student Handbook/Consumer Information</p> <p>Student Handbook/Consumer Information</p> <p>Student Handbook/Consumer Information</p> <p>Student Handbook/Board of Education Policy</p> <p>Student Handbook/Board of Education Policy</p> <p>Student Handbook/Board of Education Policy</p> <p>Consumer Information Handbook</p> <p>Consumer Information Handbook/Student Handbook</p> |
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A copy of the Student Handbook is provided to all students enrolled in approved/accredited programs. The contents of the Student Handbook are reviewed with students during orientation at the beginning of each school year. Additional copies of the Student Handbook or a separate paper copy of each disclosure are available upon request from the office or financial aid office.

The Board of Education is responsible for adopting policies and procedures to implement each of the required disclosures and additional consumer information. The Board Policy Manual is available for public/student access in the Superintendent's office.

## **NOTICE OF NONDISCRIMINATION**

**Red River Technology Center** does not discriminate on the basis of race, color, sex, age, pregnancy, gender, gender expression or identity, national origin, religion, disability, veteran status, sexual orientation, or genetic information. **RRTC** does not discriminate in admission to its programs, services, or activities. **RRTC** also does not discriminate in its hiring or employment practices. **El Red River Technology Center no discrimina a raza, color, nacionalidad, genero, edad, o habilidad deferenciada.** Visit [www.rrtc.edu](http://www.rrtc.edu) for graduation rates, median student debt and more information. **DRUG FREE WORKPLACE**

This notice is provided as required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. Questions, complaints, or requests for additional information regarding these laws may be forwarded to the designated compliance Coordinator(s):

**Misty Wade**, Program Director - [mwade@rrtc.edu](mailto:mwade@rrtc.edu) – (580) 255-2903 ext. 245

**Kelly Pollock**, Program Director - [kpollock@rrtc.edu](mailto:kpollock@rrtc.edu) – (580-255-2903 ext. 228

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