### Course Title and Schedule

<table>
<thead>
<tr>
<th>COURSE TITLE</th>
<th>BUSINESS/COMPUTER COURSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting I - 48 Hrs.</td>
<td>MW 6:00-9:00</td>
</tr>
<tr>
<td>Accounting I and II - Online</td>
<td>24 Hrs. each per course (884/pc class)</td>
</tr>
<tr>
<td>Functions of a Scientific Calculator (Jan. 14/16 or May 27/29) - 6 Hrs.</td>
<td>TTH 6:00-9:00</td>
</tr>
<tr>
<td>Keyboarding I - 24 Hrs.</td>
<td>MW 6:00-9:00</td>
</tr>
<tr>
<td>QuicksBooks 2012 - 42 Hrs.</td>
<td>TTH 6:00-9:00</td>
</tr>
<tr>
<td><strong>ICD-10 Medical Insurance Coding - 48 Hrs.</strong></td>
<td>MW or TTH 6:00-9:00</td>
</tr>
<tr>
<td><strong>Medical Insurance Processing - 48 Hrs.</strong></td>
<td>MW or TTH 6:00-9:00</td>
</tr>
<tr>
<td><strong>Medical Transcription - 48 Hrs.</strong></td>
<td>TTH 6:00-9:00</td>
</tr>
<tr>
<td>+ Certification - Online</td>
<td>24 Hrs.</td>
</tr>
<tr>
<td>AutoCAD 2012 - 48 Hrs.</td>
<td>MW or TTH 6:00-9:00</td>
</tr>
<tr>
<td>SolidWorks - 48 Hrs.</td>
<td>MW or TTH 6:00-9:00</td>
</tr>
<tr>
<td>Computer Introduction/Windows/Sr. Citizens - 42 Hrs.</td>
<td>MW or TTH 3:30-6:30</td>
</tr>
<tr>
<td>Computer Introduction/Windows/Sh. Citizens - 42 Hrs.</td>
<td>TTH 6:00-9:00</td>
</tr>
<tr>
<td>MS Excel 2010 - 48 Hrs.</td>
<td>MW 6:00-9:00</td>
</tr>
<tr>
<td>MS Word 2010 - 42 Hrs.</td>
<td>MW 6:00-9:00</td>
</tr>
<tr>
<td>MS Office 2010 - 42 Hrs.</td>
<td>MW 6:00-9:00</td>
</tr>
<tr>
<td>Windows 7 - 42 Hrs.</td>
<td>MW 6:00-9:00</td>
</tr>
<tr>
<td>Windows 8 (Bring your own laptop) - 42 Hrs.</td>
<td>MW 6:00-9:00</td>
</tr>
</tbody>
</table>

### Additional Information

- **Tuition:**
  - $160
  - $35
  - $215

- **Module:**
  - **Module I:** 1 Semester, Aug 20 to Dec 17, 2013 - 80 Hrs.
  - **Module II:** 2nd Semester, Jan 14 to May 20, 2014 - 70 Hrs.

- **Course Dates and Times are Subject to Change**

- **Contact Jackie Jacob, Business Development Services, Ext. 271 or refer to www.rrtc.edu, Click “Business and Industry” Tab**

### Additional Resources

- **Ed2go Online Instruction Career Areas:**
  - Accounting and Finance
  - Design and Composition
  - Law and Legal
  - Technology
  - Business
  - Healthcare and Medical
  - Personal Development
  - Writing and Publishing

- **Computer Applications
  - Language and Arts
  - Teaching and Education**
**COURSE TITLE** | **DAY** | **TIME** | **TUITION** | **SUPPLY** | **TOTAL**
--- | --- | --- | --- | --- | ---
**Certified Medication Aide:**
*Requirements: Must be 18 yrs. Old, Must have HS diploma or GED, Must have worked as LTC/CNA for 6 months***
--- | --- | --- | --- | --- | ---
*Certified Medication Aide - (Jan. 9 - 25) - 72 Hrs.* | Varies | 8:00-4:30 | $144 | $245 | $389
*Certified Medication Aide - (Feb. 17 - March 14) - 72 Hrs.* | Varies | 8:00-4:30 | $184 | $261 | $445
*Certified Medication Aide - (April 8 - May 2) - 72 Hrs.* | Varies | 8:00-4:30 | $184 | $261 | $445
**Diabetes Care - Glucose Monitoring & Insulin Administration** - 16 Hrs.
Feb. 6/7 | 8:00-4:30 | $32 | $85 | $117
Second Date Option - Diabetes Care
March 25/26 | 8:00-4:30 | $32 | $85 | $117
Third Date Option - Diabetes Care
July 29/30 | 8:00-4:30 | $32 | $85 | $117
**Nasogastric/Gastrostomy (Oral Metered Inhaled/Nebulizer)** - 8 Hrs.
Feb. 13, 2014 | 8:00-4:30 | $16 | $50 | $66
**Second Date Option - Nasogastric/Gastrostomy**
April 10, 2014 | 8:00-4:30 | $16 | $50 | $66
**Third Date Option - Nasogastric/Gastrostomy**
June 19, 2014 | 8:00-4:30 | $16 | $50 | $66
**IMPORTANT:** No book charge for advanced with completion of CMA optional purchase BK ($9.40)

**Certified Medication Aides - Continuing Education** - 16 Hrs.
Jan. 7 or Feb. 4 or March 4 or April 1 or May 6 or June 3 | T | 8:00-5:00 | $16 | $9 | $25
**Emergency Training**
Emergency Medical Responder Transition (call to enroll) | TBA | 5:30-9:30 | $49 | $20 | $69
Emergency Medical Responder (call to enroll) | TBA | 5:30-9:30 | $132 | $166 | $298

**Long Term Care (CNA Training) : Scholarship/Fee Waiver is available for first time LTC Certification Training , Call for more Info.**

**CPR/HCP Jan 13th required for LTC - 4 Hrs.**
M | 8:00-12:00 | $16 | $32 | $48
F | 8:00-12:00 | $16 | $32 | $48
Medical Home Deeding (Jan. 30 & 31 & 16) - 16 Hrs.
M-Th | 8:00-4:30 | $32 | $176 | $208

**CPR/HCP March 24th required for LTC - 4 Hrs.**
M | 8:00-12:00 | $16 | $32 | $48
F | 8:00-12:00 | $16 | $32 | $48
Long Term Care - (March 25 - April 9th) - 96 Hrs.
M-F | 8:00-4:30 | $192 | $219 | $411
Home Health Deeding (April 21 & 11th) - 16 Hrs.
M-Th | 8:00-4:30 | $32 | $176 | $208
**CPR/HCP May 5th required for LTC - 4 Hrs.**
M | 8:00-12:00 | $16 | $32 | $48
Long Term Care - (May 6 - May 21st) - 96 Hrs.
M-F | 8:00-4:30 | $192 | $219 | $411
Home Health Deeding (May 25 & 22nd) - 16 Hrs.
M-Th | 8:00-4:30 | $32 | $176 | $208

**Medication Administration Technician - SCIENTIFIC** - 16 Hrs.
Feb. 4/6 | 8:00-4:30 | $32 | $18 | $50
March 25/27 | 8:00-4:30 | $32 | $18 | $50
May 13/15 | 8:00-4:30 | $32 | $18 | $50
Jan. 13-16 | 8:00-4:30 | $32 | $18 | $50
March 3-6 | 8:00-4:30 | $32 | $18 | $50
April 3/6 | 8:00-4:30 | $32 | $18 | $50
May 5-8 | 8:00-4:30 | $32 | $18 | $50

**Medication Administration Technician - RE-CERTIFICATION** - 8 Hrs.
Feb. 7 | 8:00-4:30 | $16 | $9 | $25
March 13 | 8:00-4:30 | $16 | $9 | $25
May 20 | 8:00-4:30 | $16 | $9 | $25
March 10/11 | 8:00-4:30 | $16 | $9 | $25
April 7/8 | 8:00-4:30 | $16 | $9 | $25
May 12/13 | 8:00-4:30 | $16 | $9 | $25

**Human Anatomy/Physiology I - Online - 48 Hrs.**
Enrolled Jan 15th | TBA | Open | $169 | Optional | $169
**Math for Health Professionals - Online - 24 Hrs.**
Enrolled Jan 15th | TBA | Open | $84 | Optional | $84

**Medical Terminology - 48 Hrs.**
T-Th | 6:00-9:00 | $96 | $112 | $208
**Medical Terminology for Health Care Professionals - Online thru Delmar - 48 Hrs.**
Enrollment On Site, PN approved | TBA | $50 | $112 | $162
**Medical Terminology for Health Care Professionals - Online thru Ed2go - 24 Hrs.**
Online Enrollment, Not approved for PN | TBA | $50 | $112 | $162

**Pharmacy Technician - (March 4th - May 8th) - 60 Hrs.**
T-Th | 6:00-9:00 | $120 | $184 | $304

**Physical Therapy Technician - 48 Hrs.**
T-Th | 6:00-9:00 | $96 | $165 | $261
T-H | 6:00-9:00 | $96 | $165 | $261

**Spanish for the Health Care Professional - Online**
Enrolled Jan 15th | TBA | Open | $84 | Optional | $84
**Philosophy** - 48 Hrs. (must be 18 years old)
| M-W | 8:00-6:00 | $96 | $175 | $271

**Must have completed Medical Terminology and be CPR/HCP certified prior to beginning of Phlebotomy class.**

**PRACTICAL NURSING TESTING DATES & RECOMMENDED COURSES**

**For more LPN Information Contact Tiffany Hartlaub, Ext. 243 or view website rrtc.edu**

**INDUSTRY SPECIFIC TRAINING CONTACT SAM PORTER Ext. 275 or www.rrtc.edu**

**IMPORTANT:** No book charge for advanced with completion of CMA optional purchase BK ($9.40)

**Prices are subject to change without prior notification. All prices reflect in-district and out-of-district tuition. The Red River Technology Center does not discriminate on the basis of race, color, national origin, sex/gender, age, or qualified disability.**

**Drug Free Workplace.**

**El Red River Technology Center no discrimina a raza, color, nacionalidad, genero, edad, o habilitaciones deficenciales.**

**There are four sections to this class with a one-time book fee for all Basic Automotive evening classes.**

**INDUSTRY SPECIFIC TRAINING CONTACT SAM PORTER EXT. 275 OR WWW.RRTC.EDU**