Responsible to: Superintendent

Primary Function: Operation and supervision of full-time programs. Includes budgeting, curriculum development, counseling of students, evaluation of certified and non-certified personnel, public relations, transportation, student organizations, and other duties as assigned by the Superintendent.

Qualifications: Master’s Degree with Oklahoma Standard Secondary School Principal Certification required. Must qualify for a Technology Center Administrator’s Credential as defined by the Oklahoma Department of Career and Technology Education. Must be able to pass criminal background check.

Experience: Minimum of five years successful experience in public school administration and/or supervision in Career and Technology Education required. Experience at the Superintendent, Assistant Superintendent, Principal, Assistant Principal, or Adult Coordinator Level preferred.

Application Information: Applications will be accepted until a suitable applicant is found. Applications may be picked up at 3300 West Bois D’Arc, Duncan, Okla. Please return application with resume to:

Superintendent
Red River Technology Center
3300 W. Bois D’Arc • PO Box 1807
Duncan, OK 73534

Equal Opportunity Employer/Drugfree Workplace