## 2012 Spring Class Schedule

**Enrollment:** Ends March 14, 2012  
**T/TH Classes Begin:** March 27, 2012  
**Classes End:** May 15, 2012

**To Enroll in Short Term Courses contact Vicki Knight**  
**(580) 255-2903 Ext. 330, Toll free: 1-888-607-2446, or by email: vknight@rrtc.edu**

**Website:** www.rrtc.edu  
**Online classes:** www.ed2go.com/redriver **www.gatlineducation.com/redriver**

(Course Dates and Times are Subject to Change. Call Prior to Attending Class)

### Business/Computer Courses

<table>
<thead>
<tr>
<th>COURSE TITLE</th>
<th>DAY</th>
<th>TIME</th>
<th>TUITION</th>
<th>SUPPLY</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td>Keyboarding I - 24 Hrs.</td>
<td>MW</td>
<td>6:00-9:00</td>
<td>$48</td>
<td>$10</td>
<td>$58</td>
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<tr>
<td>Medical Insurance I - Ins. Coding - 48 Hrs. (March 26 - May 16)</td>
<td>MW</td>
<td>6:00-9:00</td>
<td>$84</td>
<td>$195</td>
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<tr>
<td>Medical Insurance II - Claims Processing - 48 Hrs. (May 31 - July 19)</td>
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<tr>
<td>Transcription</td>
<td>MW</td>
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<td>$51</td>
<td>$135</td>
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<td>QuickBooks 2010</td>
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<td>3:30-6:30</td>
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<td>$160</td>
<td>$244</td>
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<tr>
<td>QuickBooks 2010 (Alternate Time)</td>
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<td>AutoCAD 2012</td>
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<tr>
<td>Computer Introduction/Windows or XP for Seniors - (4 Wk. Course)</td>
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<tr>
<td>Computer Introduction/Windows or XP - 42 Hrs.</td>
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<td>6:00-9:00</td>
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<td>$173</td>
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<td>Microsoft Office 2007 - Choose class: Beginning/Intermediate/Advanced - Classes Begin on the following dates:</td>
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<td>Microsoft Certification is Available!!! All Classes MW: March 26-April 18, April 23-May 16, June 4-June 27</td>
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<tr>
<td>Word 2007 - 24 Hrs. (Alternate Time)</td>
<td>MW or TTH</td>
<td>3:30-6:30</td>
<td>$84</td>
<td>$122</td>
<td>$170</td>
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<tr>
<td>Word 2007 - 24 Hrs. (Alternate Time/Dates)</td>
<td>MW or TTH</td>
<td>6:00-9:00</td>
<td>$84</td>
<td>$122</td>
<td>$170</td>
</tr>
<tr>
<td>Access 2007 - 24 Hrs. (Alternate Time)</td>
<td>MW or TTH</td>
<td>3:30-6:30</td>
<td>$84</td>
<td>$122</td>
<td>$170</td>
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<tr>
<td>Access 2007 - 24 Hrs.</td>
<td>MW or TTH</td>
<td>6:00-9:00</td>
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<td>Excel 2007 - 24 Hrs. (Alternate Time/Dates)</td>
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<td>$84</td>
<td>$122</td>
<td>$170</td>
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<tr>
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<td>TTH</td>
<td>3:30-6:30</td>
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<td>$122</td>
<td>$170</td>
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<tr>
<td>Power Point 2007 - 24 Hrs. (Alternate Time)</td>
<td>TTH</td>
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<td>$122</td>
<td>$170</td>
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<tr>
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<td>MW or TTH</td>
<td>3:30-6:30</td>
<td>$84</td>
<td>$122</td>
<td>$170</td>
</tr>
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<td>6:00-9:00</td>
<td>$84</td>
<td>$112</td>
<td>$196</td>
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<tr>
<td>Smart Board Training - 12 Hrs. (March 27-April 4)</td>
<td>TTH</td>
<td>6:00-9:00</td>
<td>$24</td>
<td>$10</td>
<td>$34</td>
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</tbody>
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### Business & Financial Management - Call Jackie Jacobi, Ext. 271 for appointment or www.rrtc.edu

### Public Interest Seminars

- **Oklahoma Department of Labor (Open to the Public)**  
  - **Creating a Small Business Website Using WordPress**  
  - **New Business Tax Workshop**  
  - **Alternate Time**  
  - **Contact:** Jackie Jacobi, 580-255-2903

- **Ged Test - March 13-14, 2012**  
  - **TW**  
  - **9:00-12:00**  
  - **Contact:** Jackie Jacobi, 580-255-2903

### GED / Adult Education

- **GED Test - April 24-25, 2012**  
  - **MW**  
  - **9:00-12:00**  
  - **Contact:** Jackie Jacobi, 580-255-2903

- **GED Test - May 15-16, 2012**  
  - **TW**  
  - **9:00-12:00**  
  - **Contact:** Jackie Jacobi, 580-255-2903

### Technology

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### Microsoft Office 2007 - Choose class: Beginning/Intermediate/Advanced - Classes Begin on the following dates:

#### **Microsoft Certification is Available!!!**

- **All Classes MW:** March 26-April 18, April 23-May 16, June 4-June 27

#### **Microsoft Certification is Available!!!**

- **All Classes MW:** March 26-April 18, April 23-May 16, June 4-June 27

### Child Care Training - Units Can be Taken Individually

- **Child Development Career Pathway (CDA) ALL Units Included**  
  - **T**  
  - **6:00-9:30**  
  - **$195**  
  - **$251**  

### Child Development Career Pathway (CDA) ALL Units Included

- **Unit 11:** Ensuring Developmentally Appropriate Practices  
  - **Jan. 17 - Jan. 31**  
  - **6:00-9:30**  
  - **$30**  
  - **$45**  

- **Unit 12:** Developing Programs Plans  
  - **Feb. 7 - Feb 21**  
  - **6:00-9:30**  
  - **$30**  
  - **$55**  

### Child Development Career Pathway (CDA) ALL Units Included

- **Unit 13:** Involving Parents and the Community  
  - **Feb. 28 - March 6**  
  - **6:00-9:30**  
  - **$20**  
  - **$55**  

### Child Development Career Pathway (CDA) ALL Units Included

- **Unit 14:** Maintaining a Record Keeping System  
  - **March 13 - March 27**  
  - **6:00-9:30**  
  - **$20**  
  - **$55**  

### Child Development Career Pathway (CDA) ALL Units Included

- **Unit 15:** Preparing for the Role of Master Teacher  
  - **April 3 - April 19**  
  - **6:00-9:30**  
  - **$10**  
  - **$55**  

### Child Development Career Pathway (CDA) ALL Units Included

- **Unit 16:** Developing as an Early Care and Educational Professional  
  - **April 17 - April 24**  
  - **6:00-9:30**  
  - **$10**  
  - **$55**  

### Child Development Career Pathway (CDA) ALL Units Included

- **Unit 17:** Pathway to CDA  
  - **May 1 - May 15**  
  - **6:00-9:30**  
  - **$70**  
  - **$75**  

### FOR A COMPLETE LIST OF ONLINE COURSES GO TO: www.rrtc.edu

### ALSO AVAILABLE: INSTRUCTOR LED ONLINE CLASSES

**For Enrollment Information and Class Offerings Please Visit the Following Websites:**  
www.ed2go.com/redriver  
and/or  
www.gatlineducation.com/redriver

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**Ed2go Online Instruction Career Areas:**  
- Accounting and Finance  
- Business  
- Design and Composition  
- HealthCare and medical  
- Law and Legal  
- Personal Development  
- Technology  
- Writing and Publishing  
- Computer Applications  
- Language and Arts  
- Teaching and Education  

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2/29/2012
### Medical Courses

**Certified Medication Aide**
- **Certified Medication Aide - 72 Hrs. (March 5-March 20)**
  - M-F
  - 8:00-1:30
  - $144
  - $245
  - $389
- **Certified Medication Aide - 72 Hrs. (April 23-May 2)**
  - M-F
  - 8:00-1:30
  - $144
  - $245
  - $389
- **Must be certified in LTC, Home Health, or ODCC.**

**Certified Medication Aide Continuing Education - 8 Hrs.**
- March 6
  - 8:00-5:00
  - $16
  - $9
  - $25
- April 2
  - 8:00-5:00
  - $16
  - $9
  - $25
- May 7
  - 8:00-5:00
  - $16
  - $9
  - $25
- June 4
  - 8:00-5:00
  - $16
  - $9
  - $25

**NOW OFFERING ADVANCED CMA IN THE FOLLOWING SPECIALIZED AREAS!!!**

**Diabetes Care - Glucose Monitoring & Insulin Administration - 16 Hrs.**
- April 2 - April 4
  - 8:00-1:30
  - $35
  - $154
  - $196

**Nasogastric/Gastrostomy (OralMeteredInhaler/Nebulizer) - 8 Hrs.**
- April 9 - April 10
  - 8:00-1:30
  - $35
  - $154
  - $170

### Emergency Training

**Emergency Medical Responder**
- To Be Announced
  - 5:30-9:30
  - $132
  - $166
  - $298

**Emergency Medical Responder Recertification (March 27-April 3)**
- TTH
  - 5:30-9:30
  - $32
  - $38
  - $70

**Long Term Care (Also known as "CNA")**

**CPR/FA March 16th required for LTC - See Safety Classes**
- F
  - 8:00-2:00
  - Cost Included when enrolled in LTC

**Long Term Care - 96 Hrs. (March 26-April 11)**
- M-F
  - 8:00-4:30
  - $202
  - $231
  - $433

**Long Term Care/Home Health Deeming (March 26-April 13)**
- M-F
  - 8:00-4:30
  - $234
  - $250
  - $526

**CPR/FA May 11th required for LTC - See Safety Classes**
- F
  - 8:00-2:00
  - Cost Included when enrolled in LTC

**Long Term Care - 96 Hrs. (May 7 - May 23)**
- M-F
  - 8:00-4:30
  - $202
  - $231
  - $433

**Long Term Care/Home Health Deeming (May 7-May 25)**
- M-F
  - 8:00-4:30
  - $234
  - $252
  - $526

**Home Health Deeming - 16 Hrs. (April 12/13 and May 24/25)**
- THF
  - 8:00-4:30
  - $32
  - $176
  - $218

### Medication Administration Technician

**Certification-offered monthly**
- March 26-March 29
  - 5:30-9:30
  - $32
  - $18
  - $50

**Certification-offered monthly**
- April 23-April 26
  - 5:30-9:30
  - $32
  - $18
  - $50

**Recertification-offered monthly**
- April 2-April 3
  - 5:30-9:30
  - $16
  - $34
  - $50

**Recertification-offered monthly**
- April 30-May 1
  - 5:30-9:30
  - $16
  - $34
  - $50

**Human Anatomy/Physiology I - 42 Hrs. -- Part II - 42 Hrs.**
- TTH
  - 6:00-9:00
  - $84
  - $65
  - $149

**Medical Math - 42 Hrs.**
- MW
  - 4:00-7:00
  - $84
  - $99
  - $183

**Medical Terminology - 48 Hrs.**
- MW
  - 4:00-7:00
  - $84
  - $99
  - $183

**Medical Terminology for Health Care Professionals - Online-Deimar**
- Enrollment On Site, PN approved
  - $108
  - $96
  - $204

**Medical Terminology for Health Care Professionals - Online-EduGo**
- Enrollment On-line, Not approved for PN
  - $84
  - $96
  - $180

**Pharmacy Technician - 60 Hrs. (March 27-May 10)**
- TTH
  - 6:00-9:30
  - $120
  - $177
  - $297

**Phlebotomy - 48 Hrs. (Must be 18 to participate in this Course)**
- MW
  - 6:00-9:00
  - $96
  - $175
  - $271

**Physical Therapy Technician - 48 Hrs.**
- TTH
  - 6:00-9:00
  - $84
  - $165
  - $261

**Small Animal Veterinary Technician Assistant - 42 Hrs.**
- TTH
  - 6:00-9:00
  - $84
  - $100
  - $184

**Spanish for the Health Care Professional**
- TTH
  - 6:00-9:00
  - $84
  - $130
  - $214

### Practical Nursing Testing Dates & Recommended Classes

**For more LPN Information Contact Tiffany Hammond, Ext. 243 or view website rrtc.edu**

<table>
<thead>
<tr>
<th>COURSE TITLE</th>
<th>DAY</th>
<th>TIME</th>
<th>TUITION</th>
<th>SUPPLY</th>
<th>TOTAL</th>
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<tr>
<td><strong>Autobody Collision</strong></td>
<td>TTH</td>
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<tr>
<td><strong>Basic Automotive: Electrical &amp; Electronic Systems</strong></td>
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<td>6:00-9:00</td>
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<td><strong>Basic Automotive: Maintenance</strong></td>
<td>TTH</td>
<td>6:00-9:00</td>
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<tr>
<td><strong>Basic Automotive: Brakes</strong></td>
<td>MW</td>
<td>6:00-9:00</td>
<td>$84</td>
<td>$85</td>
<td>$169</td>
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<tr>
<td><strong>Basic Automotive: Heating and Air Conditioning</strong></td>
<td>TTH</td>
<td>6:00-9:00</td>
<td>$84</td>
<td>$85</td>
<td>$169</td>
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<tr>
<td><strong>Small Engine Repair - 42 Hrs.</strong></td>
<td>TTH</td>
<td>6:00-9:00</td>
<td>$84</td>
<td>$85</td>
<td>$169</td>
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<tr>
<td><strong>Commercial Driver's License Prep. - (Class is Prerequisite for Bus Drivers)</strong></td>
<td>MTW</td>
<td>6:00-9:00</td>
<td>$18</td>
<td>$7</td>
<td>$25</td>
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<tr>
<td><strong>Bus Driving Certification (Dates TBA) will have Saturday Drive Test</strong></td>
<td>THT, M, W, TH, SAT.</td>
<td>6:00-10:00</td>
<td>$44</td>
<td>$36</td>
<td>$80</td>
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<tr>
<td><strong>School Bus Inspector (1 Day only - June 10)</strong></td>
<td>F</td>
<td>9:00-3:00</td>
<td>$80</td>
<td>$5</td>
<td>$85</td>
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<tr>
<td><strong>Mechanical Code Continuing Education - 6 Hrs.</strong></td>
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<td>6:00-9:00</td>
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**Industry Specific**

**INDUSTRY SPECIFIC TRAINING CONTACT SAM PORTER Ext. 275 or www.rrtc.edu**

**First Aid/CPR/AED - March 5 or April 2 or May 7**
- M
  - 8:00-3:00
  - $16
  - $32
  - $48

**CPR/First Aid - For the Health Care Provider (March 16 or May 11)**
- F
  - 8:00-1:00
  - $16
  - $32
  - $48

**Forklift Safety - 7 Hrs. (April 9 or April 23)**
- M
  - 8:00-3:00
  - $14
  - $21
  - $35

**CDLHAZ-MAT - 9 Hrs. (Feb 20 or April 23 or May 14)**
- M, T, W
  - 6:00-9:00
  - $18
  - $32
  - $50

**ODOT HazMat Transport - 4 Hrs. (Feb 20, April 23 or May 14)**
- M
  - 8:00-12:00
  - $8
  - $12
  - $20

**Security Guard Training - 40 Hrs.**
- March 27
  - TTH
  - 6:00-9:00
  - $80
  - $55
  - $135

**Safety Classes - Call Greg Tanaka, Ext. 236 for more information or go to rrtc.edu Industry Training**

**PRICES ARE SUBJECT TO CHANGE WITHOUT PRIOR NOTIFICATION**

**ALL PRICES REFLECT IN-DISTRICT AND OUT-OF-DISTRICT TUITION.**

The Red River Technology Center does not discriminate on the basis of race, color, national origin, sex/gender, age, or qualified disability.

Drug Free Workplace.

El Red River Technology Center no discrimina a raza, color, nacionalidad, genero, edad, o habilidad de discapaciados.

**Industry Specific Contact Sam Porter Ext. 275 or www.rrtc.edu**

<table>
<thead>
<tr>
<th>INDUSTRY SPECIFIC TRAINING CONTACT SAM PORTER Ext. 275 or <a href="http://www.rrtc.edu">www.rrtc.edu</a></th>
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