TIME: 7:00 P.M.
DATE: July 11, 2011
PLACE: Conference Room – Technology Center
       3300 West Bois D' Arc, Duncan, Oklahoma

NOTE: The Red River Technology Center Board of Education
      may discuss, vote to approve, vote to disapprove, vote
      to table, or decide not to discuss any item on this
      agenda.

1. Call to order and roll call of members.

2. Vote to approve minute’s clerk.

3. Vote to approve/disapprove agenda as part of the minutes.

4. Vote to approve/disapprove minutes of the June 27, 2011
   Special Board meeting.

5. Vote to approve/disapprove the June 2011 Activity Fund
   Reports.

6. Vote to approve/disapprove the Treasurer’s Report.

7. Vote to approve/disapprove the attached sub-accounts for the
   Activity Fund.

8. Vote to approve/disapprove activity fund policies.
9. Vote to approve/disapprove any or all of the following:
   (a) General fund change orders, warrants and encumbrances for FY ’11, numbers 2150 - 2151.
   (b) General fund change orders, warrants and encumbrances for FY ’12, numbers 1 - 185.
   (c) General fund payroll change orders, warrants and encumbrances for FY ’12, numbers 70001 – 70084.


11. Vote to approve/disapprove continuation of employee fringe benefit plan including cafeteria plan. Fringe benefits include: retirement, health insurance, sick leave, emergency leave, personal leave, unused sick leave, group life insurance, dental, flex cash in lieu of health insurance, and retention incentive (health insurance for persons retiring after the age of 62 through the month they reach the age of 65).

12. Vote to approve/disapprove reimbursement of up to $50 to employees who take a bus driver physical for the purpose of transporting students as a function of their employment.

13. Vote to approve/disapprove Additional Retirement Compensation Contracts (insurance reimbursement from age 62 until they reach 65) with Sue Clark, Anita Hasenmyer, and Marilyn Cox.

14. Vote to approve/disapprove attached employee contracts.

15. Vote to approve/disapprove Ken Layn as purchasing agent for the Agency for Surplus Property.
16. Vote to approve/disapprove following appointments:

a. Title IX; Financial Aid – Dennis Loafman
b. Minutes Clerk; Encumbrance Clerk; Board Clerk – Sheila Brock
c. Treasurer – Edward Witty
d. Purchasing Agents – Ken Layn; Lisa Williams; Dennis Loafman; Dorothea Perkins; Mark Dellinger
e. Activity Fund Custodian – Marsha Morris
f. Activity Fund Co-Custodian – Linda Henton
g. Receiving Agents – all full-time RRTC employees are authorized to sign for merchandise
h. Safety Coordinator – Greg Tanaka
i. Equal Opportunity & Compliance Coordinators – Dennis Loafman and Lisa Williams
j. ABE Coordinator – Lisa Williams
k. E-Rate Representative – Ken Layn

17. Vote to approve/disapprove RRTC student handbook.

18. Vote to approve/disapprove RRTC Consumer Guide.

19. Vote to approve/disapprove Health Careers handbook.

20. Vote to approve/disapprove Cosmetology handbook.


22. Vote to approve/disapprove:

(a) E-Rate Record Retention Policy
(b) E-Rate Procurement Policy

24. Vote to approve/disapprove the following Distance Learning classes for FY ’12: Algebra II; English III, and Government.

25. Vote to approve/disapprove the continuation of Short-Term Adult class tuition waiver.

26. Vote to approve/disapprove employment of following individuals as night supervisors: Lisa Williams and Dennis Loafman.

27. Vote to approve/disapprove employment of Don Deal, Sheryl McGhghy, Sam Porter and Johnette Harper as substitute night supervisors.

28. Vote to approve/disapprove employment of:
   (a) Todd Ottwell as Welding instructor
   (b) Tiffany Hammond as A&CD receptionist/secretary

29. Vote to approve/disapprove out-of-state travel for Ginger Thompson to provide training for Halliburton in Houston.

30. Vote to approve/disapprove proposed Board of Education zone redistricting map.

31. Vote to approve/disapprove out-of-state travel for Sherri Branch to attend a financial aid workshop in Las Vegas, Nevada.

32. Vote to approve/disapprove Training for Existing Industry Statement of Understanding for training for Tilley Pressure Testing.
NEW BUSINESS:

33. Informational Items:
   a. Summer Conference (August 1-2, Tulsa)
   b. Campus Crime Report
   c. FY ’11 Initiative Training Report
   d. BAC Report

34. Vote to adjourn ________ p.m.

This agenda was posted on the window of the conference room and the window of the main entrance at 4:30 p.m. on Friday, July 8, 2011.

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Board Clerk

This agenda was posted on the Internet in accordance with the law on Friday, July 8th, prior to 7:00 p.m.

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Board Clerk